THE LIHOU CHARITY LBG

Activity Equipment Storage - Use - Retirement Policy

IMPORTANT

This policy document is to be familiar with all those who are involved with any aspect of the use, storage and maintenance of key items of outdoor activity equipment

Climbing Equipment General

- All equipment and ropes should be inspected immediately prior to use and after in accordance with LCT form 035
- Faults/damage should be reported directly to the Warden at the earliest opportunity and faulty/damaged items removed from circulation
- All use of ropes should be logged using LCT form 038
- Equipment to be used in conjunction with the established NOPS LCT forms 058 and 059
- All equipment is to be stored in the labelled boxes in the secure cupboard in the boiler room
- Items or equipment exposed to any salt water to be rinsed and dried before being stored after use
- Regular equipment inspections will be carried out in accordance with LCT form 036

Archery Equipment General

- All equipment inspected prior to any session with particular attention being paid to the bows (risers, limbs and strings) and also the arrows
- Any faults or suspicions to be reported at the earliest opportunity and the suspect item of equipment removed from circulation
- Equipment to be used in conjunction with the established NOPS LCT form 074
- Bows and arrows to be stored in the secure cupboard in the boiler room along with all other small items or archery equipment
- Target bosses and back stop netting to be stored in the garage

Other Activity Equipment General

- Whilst other activities such as tyre and pole or planks and crates are low level and therefore perceived to carry a lower risk, it is still essential that all items of equipment are inspected for damage that might cause harm during a session e.g. splinters, cuts etc
- Any damaged or suspect items to be clearly labelled as such removed from circulation until such time as they can be inspected by the warden then repaired or replaced as needed
- All low level activity equipment will be stored in the garage

What to do with Damaged or Suspect Equipment

- Clearly label any such items and remove from circulation by placing them in the wardens

room.

- Inform the warden by calling 07781 120421, if he is not resident, or by direct conversation when he is resident
- If the retirement of such equipment renders an activity deficient of required or essential equipment then the activity will have to cease
- Upon inspection by the warden any items of equipment will be either replaced or repaired – Climbing equipment and archery equipment will in every circumstance be replaced
- Damaged ropes will either be shortened where the damage is on one end and subsequently down graded to rigging ropes
- Where damaged ropes cannot be shortened, they will be replaced with new – The old rope will be cut up into lengths of no more than 10 (ten) metres so as to render it useless for any climbing activity
- Rope logs (LCT form 038) should reflect this in every detail
- Suspect archery equipment will be rendered unusable after failing inspection by the use of a saw to cut limbs in half
- Arrows will be snapped and disposed of
- Damaged or frayed bow strings will be cut up with scissors
- Back stop netting with tears/hole in (other than by design) will be replaced should they be beyond repair

IF IN DOUBT DO NOT USE THE EQUIPMENT AND REPORT YOUR DECISION OR FINDING TO THE WARDEN ON EVERY OCCASION